



HOUGHTON LAKE CHAMBER OF COMMERCE BUSINESS EXPO

WEDNESDAY, APRIL 26, 2017

3:00-4:00 PM—VENDORS ONLY

4:00-7:00 PM—PUBLIC WELCOME

## EXHIBITOR REGISTRATION FORM

### Exhibitors receive:

- Vendor Space with 1 table and 2 chairs (vendor must provide own table covering/skirting & signage)
- 1 hour of Vendor to Vendor networking prior to opening to the public
- Exposure to hundred of business people and local residents

### Rules / Set-Up / Tear Down:

One Organization per booth. Set up time Wednesday, April 26th from Noon –2:45 PM. **Must be set up and ready to exhibit by 3:00 PM.** Booth must be staffed from 4:00 -7:00 PM. **You may NOT tear your booth down before 7:00 PM.** Tear down times: 7:00 - 8:00 PM.

Check in at North end of the gym for booth assignment.

**\*Registration Deadline is April 10, 2017. No refunds after April 14, 2017.** Registration is complete when payment is received. We reserve the right to refuse any application. Space is limited so, we recommend that you reserve your space ASAP.

### BOOTH RENTAL RATES:

Fee Includes one table and 2 chairs. (Vendor must provide own table covering/skirting & signage)

- CHAMBER MEMBER BOOTH - \$50.00 per space (approx. 8x10) \$ \_\_\_\_\_
- NOT-YET- MEMBER BOOTH - \$60.00 per space\* (approx. 8x10) \$ \_\_\_\_\_  
(not yet members, if you join the Houghton Lake Chamber prior to April 26, 2017, you will get member rate A 25% discount and 2 free months of membership dues).
- Electricity Needed? - \$10.00 YES \_\_\_\_\_ \$ \_\_\_\_\_  
(Electric spots are limited )

TOTAL ENCLOSED \$ \_\_\_\_\_

### PAYMENT

Business \_\_\_\_\_ Contact Name \_\_\_\_\_

Address, City, State, Zip) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Check Enclosed \_\_\_\_\_ Credit Card # \_\_\_\_\_ EXP \_\_\_\_\_

CVV \_\_\_\_\_ Name on card \_\_\_\_\_ Signature \_\_\_\_\_

Billing Address Zip Code \_\_\_\_\_ Total \$ \_\_\_\_\_

Return Application to: HLCC 1625 W. Houghton Lake Drive, Houghton Lake, MI 48629 Fax 989-366-9472

Contact the Chamber at 989-366-5644 with questions or for more details.

Chamber Use Only	Date Application & Payment Received _____	Electric Needed _____
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