



HOUGHTON LAKE CHAMBER OF COMMERCE BUSINESS EXPO

WEDNESDAY, APRIL 25, 2018

3:00-4:00 PM—VENDORS ONLY

4:00-6:00 PM—PUBLIC WELCOME

EXHIBITOR REGISTRATION FORM

Exhibitors receive:

- Vendor Space with 1 table and 2 chairs (vendor must provide own table covering/skirting & signage)
- 1 hour of Vendor to Vendor networking prior to opening to the public
- Exposure to hundred of business people and local residents

Rules / Set-Up / Tear Down:

One Organization per booth. Set up time Wednesday, April 25th from Noon –2:45 PM. **Must be set up and ready to exhibit by 3:00 PM.** Booth must be staffed from 4:00 –6:00 PM. **You may NOT tear your booth down before 6:00 PM.** Tear down times: 6:00 - 7:00 PM.

Check in at North end of the gym for booth assignment.

***Registration Deadline is April 10, 2018. No refunds after April 10, 2018.** Registration is complete when payment is received. We reserve the right to refuse any application. Space is limited so, we recommend that you reserve your space ASAP.

BOOTH RENTAL RATES:

Fee Includes one table and 2 chairs. (Vendor must provide own table covering/skirting & signage)

- CHAMBER MEMBER BOOTH - \$50.00 per space (approx. 8x10) \$ _____
- NOT-YET- MEMBER BOOTH - \$60.00 per space* (approx. 8x10) \$ _____
(not yet members, if you join the Houghton Lake Chamber prior to April 25 ,2018, you will get member rate 2 free months of membership dues).
- Electricity Needed? - \$10.00 YES _____ \$ _____
(Electric spots are limited)

TOTAL ENCLOSED \$ _____

PAYMENT

Business _____ Contact Name _____

Address, City, State, Zip) _____

Phone _____ Email _____

Check Enclosed _____ Credit Card # _____ EXP _____

CVV _____ Name on card _____ Signature _____

Billing Address Zip Code _____ Total \$ _____

Return Application to: HLCC 1625 W. Houghton Lake Drive, Houghton Lake, MI 48629 Fax 989-366-9472
Contact the Chamber at 989-366-5644 with questions or for more details.

Chamber Use Only Date Application & Payment Received _____ Electric Needed _____